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MEMO ENDORSED

March 9, 2011

BY FACSIMILE

(212) 805-6326  
Honorable Colleen McMahon  
United States District Judge  
Southern District of New York  
500 Pearl Street  
New York, NY 10007

Re: Mario Delorbe v. City of New York, et al., 10 Civ. 8822 (CM)

Dear Judge McMahon:

I am an Assistant Corporation Counsel in the Special Federal Litigation Division of the New York City Law Department and the attorney assigned to the defense of the above-referenced case. On March 2, 2011 this office wrote to respectfully request: (1) that the Court extend the City's time to answer or otherwise respond to the complaint until thirty (30) days after this office receives a properly executed criminal records release pursuant to NYCPL §160.50 from plaintiff; and (2) that the initial conference currently scheduled for March 11, 2011 at 10:30 a.m. be adjourned to a date convenient with the Court after the City's answer is filed. On March 3, 2011 Your Honor endorsed defendant's letter, and granted the request for an extension of time to respond to the complaint. However, it was unclear from Your Honor's endorsement whether the request to adjourn the initial conference had been granted, and the document that appears on ECF as Docket Entry No. 4 links to a scheduling order in an unrelated matter. Additionally, plaintiff's counsel has informed this office that he is currently on trial in Part 35 of Brooklyn Supreme Criminal Court and that the trial is expected to last through Friday, March 11, 2011. Accordingly, I am writing on behalf of both parties to confirm that the initial conference originally scheduled for March 11, 2011 has been adjourned without date, pending defendant's answer.

Thank you for your consideration in this regard.

3/9/2011  
No - the conference was NOT adjourned. But I will adjourn it to a date certain

*[Handwritten signature]*

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Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lisa M. Richardson", written in a cursive style.

Lisa M. Richardson  
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cc: BY EMAIL  
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